

PROSPECTOR

EXECUTIVE SEARCH & CONSULTING



**Calgary Economic
Development**



OPPORTUNITY PROFILE | BOARD MEMBER

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P R O S P E C T O R

ABOUT CALGARY ECONOMIC DEVELOPMENT

Calgary Economic Development (CED) is a conduit, connector, catalyst, and storyteller for the city of Calgary.

As stewards of the City's community-created economic strategy, [Uplook, An Action Plan for Calgary's Economy](#), Calgary Economic Development promotes Calgary as the location of choice for people, investment, and business, positioning Calgary for long-term economic success and shared prosperity for all. Calgary is the place where bright minds and big ideas come together with an unmatched spirit to help solve global challenges.

Our Mission: We collaborate to advance opportunities in achieving economic success, embracing shared prosperity and building a strong community for Calgary.

Our Mandate: CED works with business, government, and community partners to position Calgary as the location of choice for the purpose of attracting business investment, fostering trade and growing Calgary's workforce.

Managed by an independent Board of Directors, CED is a not-for-profit corporation and wholly-owned subsidiary of the City of Calgary.

For more information, visit calgaryeconomicdevelopment.com.

BOARD OF DIRECTORS

Governed by an independent Board of Directors, CED is a not-for-profit corporation funded by the City of Calgary, community partners, other orders of government and the private sector through the Team Calgary program.

Members of the Board of Directors are volunteers and are appointed by the corporation's sole shareholder, City Council. Board Members may serve up to 6 years, and without remuneration.

The Board generally meets quarterly with some ad hoc events. Each Director is also expected to serve on one of the Board's three standing committees: Audit; Corporate Governance and Strategy; and Performance, Compensation and Human Resources. The average workload for CED Directors is approximately 10 hours per month, including reading materials, meetings, and events. In addition to formal Board duties, there is also an expectation of support by Directors through periodic attendance at CED sponsored events.

P R O S P E C T O R

WHAT WE ARE SEEKING

There is no specific background targeted in this cycle; rather, the strength of the Board comes from the diversity of experience and perspectives among its members. Ideally, candidates will have demonstrated impact in a range of environments within our [sector areas of focus](#).

The most valuable characteristics in prospective board members are:

- Business acumen
- Innovation mindset
- Future-focused thinking
- Leadership and teamwork
- Availability and engagement
- Relationship-building and advocacy skills
- Professional reputation and integrity
- Civic pride and passion for Calgary's future

As civic ambassadors, CED Directors are connectors, storytellers, and opportunity-makers for the city of Calgary.

Given the profile of the organization, all Directors are expected to come with previous board experience, ideally gained in a range of board environments (e.g., not-for-profit; public; private; Crown/Civic; etc.). Previous board leadership experience, such as Board or Committee Chair, is also valued.

Shared prosperity, and building a strong community, are core elements of the mission for Calgary Economic Development. Achieving those objectives is intimately tied to equity, diversity and inclusion. CED welcomes and encourages expressions of interest from Calgarians of all backgrounds and lived experiences.

In the spirit of reconciliation, we acknowledge that we live, work and play on the traditional territories of the Blackfoot Confederacy (Siksika, Kainai, Piikani), the Tsuut'ina, the Îethka Nakoda Nations, the Otipemisiwak Métis Government (Districts 5 and 6), and all people who make their homes in the Treaty 7 region of southern Alberta.

TO APPLY

To apply in confidence, please send your cover letter and resume by January 5, 2026 to: apply@prospectorsearch.com

We thank all candidates for their interest. Only those being considered to advance in the process will be contacted.